



WASATCH ACADEMY

Established 1875

Welcome to Wasatch Academy! We are excited to welcome your student to the Wasatch Academy family for **summer session and fall 2018-2019**. For a safe enrollment, it is very important the required enrollment forms be completed and returned to us by fax or scan before August 1st.

Most of the enrollment forms can be accessed and completed through the online portal by logging into *MyBackPack*, in the same area you signed the enrollment contract, choosing “*Enrollment/Re-Enrollment*” then “*Additional Forms*” OR if completing hardcopies of the enrollment forms, please fax or scan back to us and confirm receipt before sending the originals by mail or courier. Following is a checklist to help with the enrollment process:

_____ 2018-2019 Enrollment Contract, Signed & Submitted

_____ Deposit/Tuition Payment ([Can be submitted by check or wire](#))

_____ **Official/Current Transcript provided to our Registrar**

_____ 2018-2019 Designated Travel & Transportation Form (Complete Annually)

Medical Packet – required for all students, all grades

_____ Medical Release Form

_____ Release for Medical Treatment

_____ School Immunization Record - please print and give to your physician for completion

(Read) [UHSAA Health Examination Form A – Instructions - page 1 of 4](#)

_____ [Participant & Parental Disclosure & Consent Document – page 2 of 4 \(Annual\)](#)

_____ [Pre-participation Physical Evaluation-Health History - page 3 of 4, parent & student \(Annual\)](#)

_____ [Pre-participation Physical Evaluation – page 4 of 4](#), please print & give to your physician for completion (Annual)

_____ **Copy of Student’s Medical Insurance Card, front and back** please keep updated copy on file**

*****Medical insurance is required for all students. [GeoBlue](#) insurance is recommended for international students and can be purchased through the link located [here](#).***

_____ [Student Account & Allowance Authorization](#) (Complete Annually & Submit along with Payment for Student Account)

_____ [Participant Agreement, Release Outdoor Recreation/River Release](#)

RegisterMyAthlete** - For fall enrollment**Parents/guardians of students that are interested in participating in any of the competitive sports teams offered at Wasatch Academy will need to complete the registration at RegisterMyAthlete.com. The link to the Wasatch Academy portal is <http://home.registermyathlete.com/login/> There is no need to register students that are not interested in sports teams or will only be participating in intramural sports. Our Athletic Director, Travis Madsen, can assist you if you have questions or need assistance. Travis can be reached by email at: travis.madsen@wasatchacademy.org

Some information that might be helpful during the enrollment process:

- **Business Office** – Please feel free to reach out to the business office directly with your questions regarding tuition payments, to set up your student's allowance account, check balances, etc.
 - accounts@wasatchacademy.org, phone **1.435.462.1454**, fax **1.435.462.1450**
 - Each family will receive an automated invoice when the enrollment contract is signed.
 - An automated payment receipt will be sent out each time a payment is received.
 - An automated monthly statement is sent out each month.
- **The Registrar's** email address is: registrar@wasatchacademy.org,
 - phone **1.435.462.1425**, fax **1.435.579.4311**
- **Student Store** - to pick up mail, packages, allowance, adjust amount of student allowance, etc.
 - store@wasatchacademy.org, phone **1.435.462.1428**, fax **1.435.462.1450**
 - All mail and packages are delivered to the Student Store and can be picked up there.
 - The mailing address for sending package and letters to your student:
Student's Name
c/o Wasatch Academy
120 South 100 West
Mount Pleasant, UT 84647
USA
- **Student Travel Coordinator** *arranges for transportation to and from campus from the airport and can arrange homestays** if needed. Please use the academic calendar to arrange your student's flights for the designated travel days.*
 - Email flight details to travel@wasatchacademy.org
 - call Travel at **1.435.462.1499**, or call Travel's cell direct **1.801.592.8062**
 - Flights should arrive into Salt Lake City airport.
 - Unless other arrangements have been made, your child should meet at baggage claim area of the terminal they arrive in, near the information desk and look for someone with a Wasatch Academy sign or clothing.
 - ****Homestays need to be arranged at least one month in advance. To arrange a homestay for your student, please call Abbi at 1.801.592.8062.**
- **Wellness Center's** email address is: wellnesscenter@wasatchacademy.org
 - phone **1.435.462.1419**, fax **1.801.931.2134**
 - All required medical enrollment forms & copy of medical insurance card due *before* your child arrives.

Please let us know if you have any questions regarding the enrollment process. We look forward to your student joining us soon!!

Best regards,

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